

Welcome to Happy Valley Children's Ranch Preschool!

A few reminders for the first days of school:

Separation Anxiety

If your child has difficulty separating from you, please know that this is common for many children. We have found it to be most helpful if parents tell their child goodbye, reassuring them that they will be back soon and then leave. Be positive and confident as you speak with your child as they pick up on your cues. Our staff is used to this and will do everything possible to comfort your child. We realize this is very hard to do at times, but please know that you are providing your child the opportunity to learn and grow. It usually takes a few days to a few weeks for children to become adjusted to this new experience. We, of course, want you to feel comfortable doing what you think is best for your child. We have an open door policy and you are always welcome to stay.

If your child is returning to Happy Valley, please be aware that they may feel some anxiety as they enter into a new classroom with a different teacher and children. With time and consistency they should be fine. Please let your child know of the changes they will be facing before the first day of school.

Backpacks

Be sure your child brings a backpack each time they come to school. Backpacks are used to send home important information such as newsletters, activity schedules, invitations to special events, etc. Please make sure that they are at least 12" x 14". **It is important that parents check their child's backpack each time they attend school and remove all items so that there is enough room to place new artwork, papers, etc.** We appreciate it very much if toys are not brought in backpacks as this takes up needed room and these items may become lost or create problems when they want to play with them during school time. A nametag will be provided to place on their backpack during the first week of school. Being able to identify your child's backpack saves us a lot of time when sending projects and information home.

Parking

There will be no parking allowed in the center of the parking lot or directly in front of the building, as this is the fire lane. The only exceptions are party days, programs, & open house. There will usually be someone to instruct you where to park on these days. Please park as close together as possible as spaces are limited. Thank you.

Pick up and Drop off

For safety reasons everyone must come in through the front door to drop off or pick up his or her child. You may not pick them up directly from the playground. Parents or authorized adults must sign their child out each day. Sign out sheets are located on a table as you enter the classroom. Please be respectful of the staff and pick your child up on time. Thank you.

Please see that your child arrives **no more than five minutes** early for school. The teachers are busy preparing for the day's activities. Our first 10 minutes of school is "welcome time" in which we are greeting children and getting settled before we start our day.

The last 10 minutes of our day is spent singing songs or playing games while waiting for parents to arrive. Because of limited room in our office area and parking lot, we appreciate it if parents enter the classroom as soon as they arrive and take their child. Please know you are not disturbing any "end of the day" activities.

Newsletters & Notices

Newsletters and monthly schedules are sent home the first part of each month. The first monthly schedule, which provides information about our daily activities, will begin the second week in September. You can also obtain this information from our web site Happyvalleyeps.com

Required Forms

Do not forget the Doctor's form that is due just thirty days after your child starts to school (by order of Human Services). General information, immunization and medical forms should be turned in **BEFORE** the first day of school. All returning students must turn in their updated general information form and yearly doctor's form.

Labor Day

Happy Valley is closed on Monday, September 5th for the Labor Day Holiday.

Tuition

The method of paying tuition is explained in your Parent Handbook or on our website. Monthly statements are not sent out as each month's tuition remains the same. Your monthly tuition can be put in your child's backpack or you may place it in the mailbox located in the office. Please write your child's name on the memo line of your check. **Tuition not paid by the 10th of the month will be assessed a \$10.00 late fee.** There are 9 full payments which begin the first of September.

Supplies

Please do not bring in your child's school supplies until AFTER the first week or two of school when things become more settled. Supplies are to be given directly to your child's classroom staff and they will make record of it. You can find your child's list of supplies on our website.

Pony Rides & Wagon Rides

Pony rides & wagon rides are not provided the first few weeks of school until we feel your children have begun to adjust to a school environment and have learned some of our safety rules.

Special visit from the Firefighters

Firefighters will visit Happy Valley on Wed. 9-21 and Thurs 9-22 from the Arvada Fire Department. They are bringing a safety video and their fire truck for the children to see. We do practice fire drills each month at school. We encourage you to also teach your child about fire safety at home. Those children who attend only on Fridays will be invited to come on Wednesday or Thursday for that week (this will replace their normal Friday session).

Scholastic Books

Each month Scholastic books may be ordered through HV. By doing this, our school receives bonus points in which we order new classroom supplies. This month's book order form is attached. You may turn your book order into the front office or you can order online at www.scholastic.com/bookclubs. Use class activation code H9GK2. Orders are due by Fri. Sept 9th (checks only please). Books arrive in about 2 weeks.

CPR & First Aid Class

Happy Valley is offering a CPR / First Aid class to anyone interested. It is scheduled for Tuesday, September 20 from 6:00p.m.- 9:30p.m. at Happy Valley. It is for those who want to become certified or need re-certification. The cost is \$35. If interested, email Susan at www.cardiacpros.net. or call 303-332-4969. All reservations must be made by 9-6-11.

Please send a family picture with your child during the first weeks of school. We will share these during our small group time. Pictures may not be returned.

Feel free to join us anytime, however please make sure your child has had adequate time to become comfortable separating from you and is adjusted to their new classroom. Thanks for choosing Happy Valley and we look forward to a great year!